



Clerk of the Council
Suite 23 Liberty House
Greenham Business Park
Greenham, Berkshire RG19 6HW

clerk@greenham.gov.uk
www.greenham.gov.uk
01635 564900

To: Members of the Control Tower Committee
CC: Greenham Parish Councillors

Dear Sir/Madam,

YOU ARE HEREBY SUMMONED to a Meeting of the Control Tower Committee of Greenham Parish Council on **Thursday August 31st 2017 at 7:00 pm at Liberty House, Greenham Business Park.**

Yours faithfully,

P Harper

Clerk to the Council

22nd August 2017

AGENDA

1 . Apologies for Absence

2 . Declarations of Interest, Statements of Position and Dispensations,

To receive any Declarations of Interest and Statements of Position by Councillors.

3 . Approval of Minutes

a) To approve Minutes of meeting held on 3rd August 2017

4. Public Session

If you wish to ask a question, please notify the Acting Proper Office in advance

5. Review List Of Outstanding Actions

6. Project Manager Review

- a) Review status of work programme
- b) Agree next steps

7. Public Works Loan Application

- a) Review loan application status
- c) Agree next steps

8 . Formation Of Company Limited by Guarantee

- a) Review revised Articles of Association
- b) Review progress of trustee appointments
- c) Review priority tasks for any new trustees
- d) Agree next steps

9. Interpretation Working Group – This part on the meeting is to be conducted in Part Two for confidential commercial reasons

- a) Review quotes for interpretation design
- b) Agree next steps
- c) Receive a report from the Interpretation Working Group.
- d) Process for employing volunteers

10. Café Tender Process

- a) Review progress to date
- b) Agree next steps

11. Office Space Letting

- a) Review interest to date
- b) Agree next steps

10. Other items for information only – no decisions can be taken.

A full copy of the agenda pack (including supporting papers) can be downloaded from the Council's website at www.greenham.co.uk

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman. In accordance with The Openness of Local Government Bodies Regulations 2014, photographs, audio and video recordings of the meeting and of those attending may be taken at the meeting by the press and others.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.