



Clerk to the Council
Suite 23 Liberty House
Greenham Business Park
Greenham, Berkshire RG19 6HW

clerk@greenham.gov.uk
www.greenham.gov.uk

Tel: 01635 564900

To Greenham Parish Councillors

Dear Sir/Madam,

You are hereby summoned to an Extraordinary Meeting of Greenham Parish Council on Wednesday 27th June at 7:30 pm at Liberty House, Greenham Business Park.

Yours faithfully,

L Blake

Clerk to the Council

21st June 2018

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest, Statements of Position and Dispensations**
3. **Approval of Minutes of Council Meeting held on Wednesday 13th June 2018**
4. **Public Session**
If you wish to ask a question, you are requested to notify the Clerk in advance of the meeting
5. **Finance**
 - a) **To approve Annual Governance and Accountability Return Year end forms FY 2017/18**
6. **Control Tower**
 - a) **To consider** moving the GPC office to the Control Tower
 - b) **To consider** the Control tower becoming a Heritage Asset
7. **Staffing and Training**
 - a) **To consider** opportunities for Councillor Training
 - b) **To review** the current payroll procedure and consider outsourcing Payroll
8. **Governance**
 - a) **To adopt** Financial regulations in June 2018
 - b) **To review** Members, Register of Interest for 2018/19
 - c) **To consider** appointing a DPO (see attached BALC costs)

9. Health and Safety

- a) **To consider** a Health and Safety plan for the Battles Over event (End of WW1)

10. Other items for information or for possible inclusion on a future Agenda

For information only – no decisions can be taken.

Members of the Public are welcome to attend the meeting, to ask questions and to comment on the proceedings with the consent of the Chairman.

You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address.

FINAL